NATIONAL CONTACT POINT
FOR RESPONSIBLE BUSINESS
CONDUCT - PERU

FLOWCHART OF SPECIFIC INSTANCE

SUBMISSION	INITIAL ASSESSMENT	GOOD OFFICES	FINAL STATEMENT	REVIEW

Complaint Submitted

Confirm receipt submission

Is the submission complete?

Is the first time the complaint has been handle by an NCP?

NO complaint is not yet valid

Is the PeruNCP the correct NCP?

NO transfer or close

Notify enterprise

YES Case Accepted

Does the submission pass the initial assessment test?

NO Case Rejected

Meet with each party
Introductions and establish expectations

Enterprise provides written response to complaint

PeruNCP prepare forward plan
Proposal on how to proceed,
Incl. engagement method (e.g. mediation or email)
and confidentiality requirements

Do both parties agree to plan?

YES   **NO**

Proceed with forward plan
Amendments made to plan as needed

YES

Do PeruNCP think there is value in continuing?
(Regular reviews)

NO

Parties invited to make final submission

Peru NCP Draft Final Statement
Investigative or descriptive base on previous step

Draft Final Statement Provided to parties for comment

Final Statement Published

Follow up

PeruNCP Procedural review (if required)

OECD Substantiated Submission

3 months

Preparation: 2 months
Proceedings: 4 months

3 months

3 months